

# Groveland Elementary



"Home of the Broncos"

Phone 785-8829

Fax 785-8859

District Website: [www.d55.k12.id.us](http://www.d55.k12.id.us)

School Website: <https://www.bfsdgroveland.org>

## Parent/Student Handbook

2024-2025

**DISTRICT ADMINISTRATIVE STAFF**

Brian Kress, Superintendent  
Ryan Wilson, Assistant Superintendent & Title IX Coordinator  
Lynette Carter, Student Support Services Director  
Joy Mickelsen, Federal Programs and Grants

**BOARD OF TRUSTEES**

Kevin Callahan  
Cleon Chapman  
Bonnie Hepworth  
Carlos Mercado  
Mary Jo Marlow

**Blackfoot School District #55 Mission Statement**

Kids are our core ~ Educators are our foundation ~ Parents, families and  
community are our partners

Connections ~ Communication ~ Collaboration ~ Innovation

**Groveland Elementary Mission Statement**

Excellence in Education to Ensure the Future with Success  
Today!

Groveland Elementary School  
Principal's Message

Dear Parents and Students,

Thank you so much for enrolling your students at Groveland Elementary. The staff at Groveland are so excited for this school year. We are prepared and ready to make this year a fabulous one for all our students!

I am very grateful for the opportunity to be the new principal at Groveland Elementary, and I look forward to getting to know the students and families. It is exciting to be a part of a strong school community with such a long-standing culture of success. We will continue to leverage that past success to help us in attaining even greater success moving forward.

I want you to know that my personal vision is that everyone will love coming to school because they feel belonging, safety, and success. Everyone means everyone. To realize this vision, we will need positive and strong collaboration between all staff, students, and parents.

Please feel free to reach out to your child's teacher whenever a question or concern arises so that we can make sure we are effectively helping all our students. Please know that my office is always open to parents and patrons. As we work together, we will be able to make sure our students have what they need to be successful this school year.

It is a great to be a Bronco!

Sincerely,

Doug Bitter

## Groveland Elementary School Staff

Principal	Doug Bitter	bittdoug@d55.k12.id.us
Secretary	Angie Ojeda	ojedangi@d55.k12.id.us
Kindergarten Homerooms <b>Class of 2037</b>	Kori Stalling Carrie Sponholz	stalkori@d55.k12.id.us sponcarr@d55.k12.id.us
1 <sup>st</sup> Grade Homerooms <b>Class of 2036</b>	Emily Abercrombie Dara Stuart	aberemil@d55.k12.id.us stuadaara@d55.k12.id.us
2 <sup>nd</sup> Grade Homerooms <b>Class of 2035</b>	Lori Cronquist Tasha DeGiulio	cronlori@d55.k12.id.us degitash@d55.k12.id.us
3 <sup>rd</sup> Grade Homerooms <b>Class of 2034</b>	Kimi Evans Jennifer Watson	evankimb@d55.k12.id.us dekaj@d55.k12.id.us
4 <sup>th</sup> Grade Homerooms <b>Class of 2033</b>	Wendy McKinlay Curtis Scott	mckiwend@d55.k12.id.us scotcurt@d55.k12.id.us
5 <sup>th</sup> Grade Homerooms <b>Class of 2032</b>	Victoria Burnside Elisa Miskin	burnvict@d55.k12.id.us miske@d55.k12.id.us
Interventionist	Sarah Wheeler	whelsara@d55.k12.id.us
Paraprofessionals	Alexis Davidson	
Support Services Teachers	Jenny Lilya Emily Perkes	lilyjenn@d55.k12.id.us perkemil@d55.k12.id.us
Support Services paraprofessionals	Ben Alvarez Sandra Motor Heidi Taylor Kaycee Eddington	
School Counselor	Ashley Armstrong	armsashl@d55.k12.id.us
Librarian	Erin Davis	davierin@d55.k12.id.us
Indian Education	Coming soon	@d55.k12.id.us
Kitchen Manager		

## School Day/Bell Schedule

The front door will be opened at 7:30 a.m. Playground supervision and breakfast will begin at that time. **There will be NO supervision before 7:30 a.m.** Students may come into the school on days when there is inclement or extremely cold weather; otherwise, students should be outside on the playground.

**At 7:55 a.m. the bell will ring to alert students to line up and go to the classroom.** All students should be in line and ready for the day to begin at that time. The car rider gate will be closed promptly at 7:55 a.m. The tardy bell rings at 8:00 a.m.

2024-2025	Groveland Elementary Bell Schedule
7:55	First Bell
<b>8:00</b>	<b>Tardy Bell Rings</b>
9:30-9:45	Recess K-2
9:45-10:00	Recess 3-5
11:15-11:55	Lunch & Recess K-2
12:00-12:40	Lunch & Recess 3-5
1:05-1:20	Recess K-2
<b>3:10</b>	<b>School Ends</b>

2024-2025	Groveland Elementary Early Release Times
2 Hour Early Release	1:10
3 Hour Early Release	12:10

Groveland Elementary Lunch Schedule			
Grade	Lunch Period	Lunch	Recess
K	11:15-11:55	11:15-11:35	11:35-11:55
1 <sup>st</sup>	11:15-11:55	11:15-11:35	11:35-11:55
2 <sup>nd</sup>	11:15-11:55	11:35-11:55	11:15-11:35
3 <sup>rd</sup>	12:00-12:40	12:00-12:20	12:20-12:40
4 <sup>th</sup>	12:00-12:40	12:20-12:40	12:00-12:20
5 <sup>th</sup>	12:00-12:40	12:20-12:40	12:00-12:20

# Attendance

Regular and punctual attendance at school is an important part of insuring your child is successful. We hope they can be at school every day, but we recognize that absences from school are sometimes necessary for illness or under other certain conditions. Please make sure to verify their absence with the school. Students who are absent will be responsible to make up the work they missed.

## VERIFYING ABSENCES

When a child is absent, a written notification, telephone or personal contact from the parent/guardian is required. Notification is required prior to the absence whenever possible. Please call the school office by 9:00 A.M. If you have not called your student's absence in, the automated dialer will call your home to remind you to call the school.

Absences should be cleared up within 24 hours of the student returning to school. This can be done by either a phone call or a written excuse. Absences are considered verified when the parent and the school have full knowledge.

## PERFECT AND FAITHFUL ATTENDANCE

To promote and celebrate good attendance Groveland gives attendance awards at the end of each school year. Any student that has zero tardies and zero absences will receive the Perfect Attendance Award for being at school for every minute of the school year. Students with less than three tardies and three absences will receive the Faithful Attendance Award.

## PRE-EXCUSED ABSENCES

Pre-arranged absence forms are available in the office. Forms must be completed by a parent or guardian no later than one (1) week prior to the absence. Pre-arranged absences must be approved by the principal based on the criteria listed on the form. Students with pre-excused absences will not be eligible for school attendance awards.

## EXCESSIVE ABSENCES

Excessive absences can jeopardize the educational process of a student. Beginning on the first day of school, absences will be reported daily to the school office by each teacher.

- Upon the student's **fourth (4)** absence a letter will be sent home in the students' take-home folder and signed and returned to the classroom teacher.
- When the **eighth (8)** absence in the school year occurs, a letter of notification will be sent to the parent/guardian of the student. The classroom teacher will contact the parent/guardian and discuss and document the reason for the student's absences. The purpose of this contact is to determine:
  - A. The severity of the attendance problem
  - B. The consequences of the excessive absenteeism on the child's academic progress
  - C. Recommendations to rectify the lack of grade level achievement
- Upon the **twelfth (12)** day of absence in the school year, notification will be sent home to the parent/guardian requiring a meeting with the teacher, administrator, and members of the school's behavior/leadership team.

Regular attendance is defined as missing no more than 15 days per school year. If a student misses more than 15 days per school year parents will be required to meet with the teacher and administrator. If appropriate, the documentation of absences will then be forwarded to the Bingham County Prosecutor's office. Please refer to the Blackfoot School District Discipline Handbook for more specifics on attendance policies.

## Tardy to School

**School begins at 7:55 a.m with a tardy bell at 8:00 a.m..** We feel the beginning of the day sets the tone for a successful day. When the students are on time, they begin the day in a positive manner. It is difficult to replicate classroom instruction and directions for assignments or activities that students miss when they are late. Please help your child get to school on time. Please note that students leaving early for the day also miss out on important instruction and will be marked for an end of the day tardy.

## Birthdays and Classroom Treats

Many of our students have medical conditions that involve food allergies, intolerances, diabetes, sensitivities, etc. Food brought into school for birthdays or other activities should be commercially prepared, packaged and labeled-listing all ingredients and nutritional information.

If you plan on having a birthday party for your child during the school year at your home after school, please plan away from school (invitation, gifts, etc.) or invite your child's entire classroom. Hurt feelings occur when only certain students are invited to a party.

## Breakfast and Lunch

Breakfast and lunch will be served to the students daily. Breakfast and lunch prices for Groveland students are listed in the charts below. Parents are welcome to eat hot lunch with their child. If you plan to eat, please call the school by 9 a.m. so that the cooks can plan for enough food.

Breakfast is served from 7:30 to 7:55 a.m.  
See Bell Schedule for grade-level lunch periods.

### Breakfast Prices

Prices	Per Day	Per 4 Days	Per 20 Days
Full Price	\$2.25	\$9.00	\$45.00
Reduced Price	\$0.30	\$1.20	\$6.00
Adult Price	\$2.85		
Milk	\$0.55	\$2.20	\$11.00

### Lunch Prices

Prices	Per Day	Per 4 Days	Per 20 Days
Full Price	\$3.10	\$12.40	\$62.00
Reduced Price	\$0.40	\$1.60	\$8.00
Adult Price	\$4.95		
Milk	\$0.55	\$2.20	\$11.00

## Bullying, Intimidation and Harassment

*"Not in our classrooms--Not in our schools--Not in our district!"*

It is the policy of this district to maintain a safe school environment for all students while attending school, riding the school bus, and attending district-sponsored activities on school premises or at other locations. Bullying, intimidation and harassment, regardless of the specific nature of the students' behavior, is disruptive to a safe school environment and will not be tolerated.

Blackfoot School District is committed to the continued implementation of a district-wide bullying, intimidation, and harassment prevention plan. The prevention plan creates awareness and commits to addressing the problem.

Blackfoot School District students will:

- Not bully others.
- Help others who are being bullied.
- Include everyone in activities – especially those who tend to be left out.
- Report incidents of bullying, intimidation and harassment.

**Mission Statement:** To make the school environment safe for students both physically and psychologically.

### **Bullying, Intimidation, and Harassment Reporting Procedures**

Any incident of bullying, intimidation or harassment will be reported to school personnel immediately.

1. Any student or parent of a student should immediately report any incident of bullying, intimidation or harassment to school personnel. A Blackfoot School District Incident Report will be completed.
2. Any district employee who receives a report, becomes aware of, or in good faith believes that a student is being subjected to bullying, intimidation or harassment is required to report the matter to the building principal immediately. A Blackfoot School District Incident Report will be completed.
3. Any district employee who witnesses bullying, intimidation or harassment of a student will take immediate, appropriate action to intervene and stop the incident. A Blackfoot School District Incident Report will be completed.

When a Blackfoot School District Incident Reporting Form is filled out, the following steps will be taken:

1. A written statement from the complainant will be obtained regarding the allegations;
2. A written statement from the accused will be obtained;
3. Written statements from any witnesses will be obtained;
4. A final written incident report detailing the investigation will be completed.
5. \*Blackfoot School District Incident Reporting Forms are available at every school in the main office.

## **Busing**

It is important that the school be accountable for students while being transported on school buses. Therefore, all students **must** ride their designated bus unless parents provide **written notification**. The bus driver will give a written conduct report to the school, and parents will be notified if the driver deems a student to have inappropriate bus behavior. Inappropriate bus behavior may result in being suspended from riding the bus. The safe and proper transportation of students on school busses is very important to all parties concerned. The conduct of students whether waiting for transportation, or while being transported, should be the same conduct as expected of students while in class. We will not tolerate any behavior that prevents the bus driver from carrying out his/her responsibilities, intimidates, or that prevents fellow passengers from having a safe ride to and from school.

**For additional information please refer to the district bussing handbook.**



## Communication

Our goal is to have an open line of communication between the school and home. Please read all notes and letters that are sent home and if a response is requested, please do so as soon as possible. Groveland staff will also use electronic communication to keep you informed of what is going on in class. If you need to talk with your child's teacher, another staff member, or the principal, please call and if that individual is unavailable, leave your name and number and your call will be returned.

Appointments are most appreciated unless immediate attention to a concern is needed. We encourage you to come visit your child's classroom. Please notify the teacher and set up a time or a day. Throughout the year the school will have open-houses, book fairs, and group meetings. Please come and learn more about your child's school.

Parents and patrons of the school district are encouraged to communicate problems with the classroom teacher or building principal before addressing the superintendent.

**Please refer to the Blackfoot School Dist. #55 Policy No: 222**

## Discipline

### PRINCIPLES

- Every person deserves to be respected.
- Every person deserves to be safe, to feel safe, and to be free from danger.
- Students attend school to learn academics, behavioral skills, social skills and learning is enhanced in a physically and emotionally safe environment.
- Learning is enhanced by the establishment of academic and behavioral expectations.
- Special emphasis will be placed on the teaching of self-discipline, good citizenship and social skills.

### SCHOOL RULES

- I will follow directions the first time given.
- I will keep my hands, feet, mouth, and objects to myself.
- I will put people up, not down.
- I will always be in the proper place.
- I will walk in the building always.
- I will use all materials and equipment properly.

### DISCIPLINE PLAN

Students come to school to learn, and learning requires a certain degree of self-control. Overall, students are very well behaved, but a few need redirection occasionally. When redirection is needed, we will intervene. Our purpose in intervening is to establish and maintain a safe and caring learning environment in which students can experience success both academically and socially.

Inappropriate behaviors at Groveland Elementary fall into 3 categories or levels of offenses. Each level is addressed either by the classroom teacher or the school administration. Please refer to the Blackfoot School District Discipline Handbook for additional information about discipline.

All teachers will review the discipline policies and procedures in detail with their students during the first week of each school year. A brief review will also be conducted during the first week of each grading period.

## Dress Code

It is the policy of this school district that students shall dress in a manner which is appropriate for an effective educational environment. While recognizing the importance of allowing students to express their individuality through their attire, the school is responsible for ensuring that student dress is conducive to a positive and respectful environment for all students.

All students should dress in a manner that promotes a safe and healthy school environment and is not disruptive of the educational climate and process. Parents may be contacted, and a change of clothing requested in cases where students arrive at school dressed inappropriately.

A few of the guidelines from Board Policy 517 are:

- No Spaghetti straps, tank tops, off the shoulder tops, or muscle shirts will be allowed
- Shorts/skirts must not be shorter than the fingertips of student
- No holes in pants that show skin above the knees or underclothing
- No hats at the elementary level
- No see through or short shirts that show underclothing or bellies

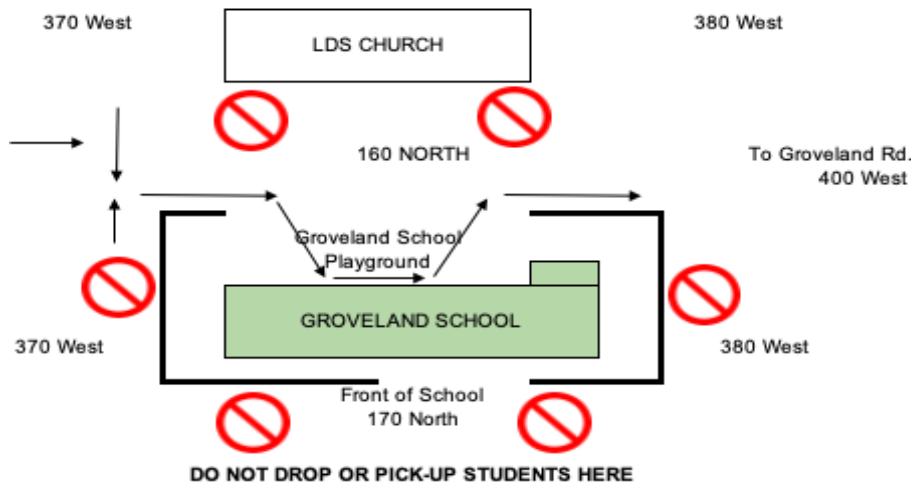
Please refer to the Blackfoot School Dist. #55 Policy No: 517 for additional details regarding the dress code.

## Driving Students to School /CAR RIDERS

The safety of our students at Groveland Elementary is our greatest concern. We have developed a drop-off and pick-up zone that we feel ensures that safety of our students.

**Please drop-off and pick-up your passengers in the car rider line located on the school playground through the gate on 160 North.** Car rider students will **ONLY** be allowed to be dropped off and picked-up in this area. Do not park or leave your car unattended in this area, but line-up and leave as soon as you have collected or dropped off students.

**\*\*See procedures on school website. [www.bfsdgroveland.org](http://www.bfsdgroveland.org)**



Parents visiting the school are welcome to park in the front of the building

 = NO STUDENT DROP-OFF OR PICK-UP ZONES

## Electronic Communication and Entertainment Devices

“Personal Communication Device (PCD)” includes, but is not limited to, personal cell phones, tablets (e.g. iPads and similar devices), personal computers, laptops, iPods/MP3 players, electronic readers (e.g. Kindles and similar devices), pagers, and other similar devices or media players, without regard to the commercial name or manufacturer of the device, whether handheld, car models, laptop or other computer usage, or combinations of any of the above.

Students who choose to bring the devices to school will follow the school rules or the individual classroom rules for such devices. Violation of this policy will result in the device being confiscated. The school will use reasonable care to safeguard confiscated devices, but will not be responsible if the devices are lost or stolen.

Please note that students are never required to bring their own devices to school.  
**Please refer to the Blackfoot School Dist. #55 Policy No: 518**

## Emergency School Closures

A decision to close the schools in District #55 will be made after the following procedures are followed:

- 1) The decision to hold or cancel school as a result of bad weather will be made by 6:00 a.m.
  - a) The announcement to close schools will be given to the following radio/TV stations by 6:00 a.m.
    - 1)KLCE FM (97.3)
    - 2)KID AM (590)
    - 3)KWIK AM (1240)
    - 4)KUPI AM (980)
    - 5)KZBQ FM (93.7)
    - 6)KIDK (3)
    - 7)KIFI (8)
    - 8)KPVI (6)

- 2) The decision process will involve the following input:
  - a) Weather spotter reports—several spotters are contacted to get assessment of the weather and road conditions in different areas of the district.
  - b) County Road Supervisor’s assessment report.
  - c) Fort Hall Roads Supervisor’s assessment report.
  - d) Bus contractor’s assessment.
  - e) Neighboring school districts are assessed.
  - f) When the temperature is reported to be 20 degrees below zero or more, or 20 below or more with the wind chill.

### **Parents:**

**Please have in place an emergency plan for early school closures that take place while your child is here at the school. Discuss with them thoroughly, what they should do.**

## Facilities Usage

Board policy states: “District facilities may be made available for community use on a rental basis when such activity is not in conflict with the District needs and when the activity is compatible with the facility being requested. It is not intended for the School District to compete with other privately-owned space that may be otherwise available.

To reserve Groveland Elementary for after school activities, please try to call the office at least two weeks before the desired date.

## Health and immunization

State law requires all elementary students to have proof of immunization. Any pertinent health information should be shared with the office and the teacher. For the protection of your child, complete immunization will be required before the student enters Groveland Elementary.

Groveland Elementary staff members are concerned for the health and well-being of all our students. If a child runs a temperature, is deemed truly ill, or has an injury that appears to require medical attention, parents will be called and will be expected to pick up their child in a timely manner.

## Homework

Teachers may choose to send home practice tasks to reinforce skills being taught in class. Groveland staff will also use daily intervention time to:

- Complete unfinished classwork
- Extend learning opportunities
- Differentiate learning
- Clarify any academic questions and concerns

## Items from Home

Students are not to bring personal items to school that distract from the educational process. Students who attend class or ride buses with items that are a distraction will have them confiscated and turned into the school office. Students should not bring toys, pets, radios, iPods, electronic games, etc. unless they have received prior approval from the classroom teacher. Groveland Elementary will not accept responsibility for loss of these items. If, after obtaining the approval of the teacher, a pet is brought to school, the parents should bring the pet just before and take the pet home immediately after showing it to the class. No animals will be permitted on the bus.

Student use of portable media players and other electronic communication and/or entertainment devices is disruptive to the educational process and/or the learning environment. Students are prohibited from the use of these devices during the regular instruction school day. Students who choose to bring the devices to school are required to leave them in their backpacks. Violation of this policy will result in the device being confiscated. The district will use reasonable care to safeguard confiscated devices, but will not be responsible if the devices are lost or stolen.

Definition: Electronic communication and entertainment devices shall include, but not be limited to, cell phones, IPODs, pagers, MP3 players and other similar devices or media players, without regard to the commercial name or manufacturer of the device.

## Lost and Found

Misplaced coats, jackets, hats, gloves and any other item will be put into lost and found. Students and parents may look through the lost and found if any personal item is missing. During Parent Teacher Conference we will set out our lost items to be claimed by parents. All item not claimed will be donated to charity. Please put your child's name on coats and backpacks so items can be returned when lost.

## Medication Administration

The following information summarizes School District #55 procedure regarding the administration of medication during school hours. For more complete information please consult **District Policy #520**.

1. Parents and physician should make every effort to avoid the necessity of medicating students during school hours. Where possible, medication schedules should be developed which provide for the administration of medication before or after school hours. Parents are encouraged to keep students' home with short-term illnesses until they no longer require medication. When there is no other reasonable alternative, district personnel may assist with the administration of medication to students.
2. Any parent/guardian requesting that district personnel assist with the administration of medication must meet with principal or designee and provide a signed Medication Request and Release form and a copy of the prescription for the student. Separate Medication Request and Release forms and separate prescriptions or orders are required for each medication. Any change in type, frequency or dosage of medication will require a new Medication Request and Release form and a new prescription or order.
3. No district employee may assist with the administration of medication that has not been prescribed or ordered by the child's physician. THIS PROHIBITION ALSO APPLIES TO OVER-THE-COUNTER MEDICATIONS.
4. The parent shall deliver the medication that is to be administered in a labeled container which sets forth the name of the student to receive the medication, the name and dosage of the medication, the name of the prescribing physician, and the instructions for administration. If in pill form the medication must be in the exact dosage. The instructions on the label of the medication must match the physician's instructions on the Medication Request and Release form.

## Safety and Evacuation Plan

Due to recent crisis in some schools in the United States, the District has asked the school to develop a Safety Plan. The parents and staff have developed a plan that should increase safety for all children at school. The plan includes procedures for **EVACUATION** (for fires, bomb threats, etc.), **LOCKDOWN** (intruders, violence) and **SHELTER** in place. Part of the Safety Plan requires that all doors except the front door remained locked at all times. A Safe place has been identified in the event that we would need to evacuate the school grounds. Teachers and staff are aware of the plan and students have been trained on all procedures. The school conducts monthly fire drills and may also conduct other drills to ensure the safety of our students. **For the safety of our students all visitors must check in at the office window, sign in, wear a school pass and be allowed access through the door security system.**

## Student Check-Out Procedure

In order to assure the safety of Groveland students, this check-out procedure will be followed during school hours:

- Parents (or guardians) will be required to check into the office window before picking up a student during the school day.
- The school secretary will use the phone to notify the teacher that a parent is here to pick up the student.
- If the student is being checked out of school by someone other than the parent, the parent **MUST** call the school office before the person arrives. If a note is sent, the school secretary will call the

parent to confirm the identity of the person checking out the student. The school will **REQUIRE** picture identification.

## Student Injuries

Even with the greatest precautions and close supervision, accidents can and do happen at school. Parents need to be aware of this and be prepared for possible medical expenses that may arise should their child be injured at school. The school district does not provide medical insurance to automatically pay for medical expenses when students are injured at school. This is the responsibility of the parents or legal guardians.

Emergency contact numbers are extremely vital. Please keep them updated.

## School Records/FERPA

### **Family Educational Rights and Privacy Act (FERPA)**

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

- Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.
- Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.
- Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):
  - School officials with legitimate educational interest;
  - Other schools to which a student is transferring;
  - Specified officials for audit or evaluation purposes;
  - Appropriate parties in connection with financial aid to a student;
  - Organizations conducting certain studies for or on behalf of the school;
  - Accrediting organizations;
  - To comply with a judicial order or lawfully issued subpoena;
  - Appropriate officials in cases of health and safety emergencies; and
  - State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible

students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

For additional information or technical assistance, you may call (202) 260-3887 (voice). Individuals who use TDD may call the Federal Information Relay Service at 1-800-877-8339.

Or you may contact us at the following address:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, D.C. 20202-5920

## Student Placement

It is district policy to provide the best placement possible for your children. We try to provide excellent instruction and opportunities for learning in each and every classroom. Your child's adjustment to a variety of teaching styles and personalities is an important part of the educational process.

We solicit your support and cooperation for the effort that has gone into the placement of your child in a certain classroom. We need a team effort to make this school year a success for everyone concerned, particularly your child (ren).

## Student Restraint

As a part of the emergency procedures in place in our schools, any student who poses an imminent risk of injury to him/herself or others may be physically restrained and/or placed in seclusion by school staff in accordance with school board policies. These could occur along with other emergency actions such as calling the police. Significant violations of the law including assaults on students and staff will be reported to the police. The parent/guardian will be informed when any of these actions have occurred as soon as possible after any such incident. These policies will be available with other school board policies to all parents electronically via our website or as a hard copy on request.

Please refer to Blackfoot School Board Policy No: 553 Restraint and Seclusion, pg. 7

## Student Safety

Be sure that your child knows and can tell:

1. First and last name
2. Street address
3. Parent's names
4. Phone number

Tell your child to go directly to and from school. Don't stop to play, or explore....and never talk to strangers! If your child walks to school, choose the safest route to and from school. Walk together several times before the school year begins so that your child is familiar with the route.

Bikes: Be sure to walk bikes across the street Lock them up. Do not ride on the playground during school hours.  
Driveways: Watch for cars backing up or pulling out  
Bus stops: Stay off the street and keep close to the bus stop. Watch for the driver to signal for you to cross.

## Student Telephone Calls and Messages

Students should not use the telephone unless it is absolutely necessary. If the student's teacher deems a phone call necessary, he/she will allow the student to use the classroom telephone or provide the student with a pass to use the office telephone. Students will not be allowed to use the school phones to arrange visits with friends. Social calls by children cannot be permitted because of the necessity of keeping the telephone lines free for school business. Parents are requested to send a note in the morning if their child is not riding the bus home. If afterschool plans change, please notify the office by 2:45.

## Recess

We encourage parents to dress students appropriately for the school day. This means hats, mittens, boots, a warm coat and bare legs covered when the weather and temperature dictate such attire. Students are expected to go outside during recess times. The fresh air and opportunity to run and play during the school day are healthy and also give the students a welcome break from their classroom studies. Teachers often have other responsibilities (duties) during recess time and cannot remain with students in the classroom. Therefore, students who have medical needs or other situations in which they must remain indoors will only be allowed in supervised areas during recess.

During times of inclement weather and/or temperatures below 10 degrees, all children are kept inside during recesses.

## Title IX: Compliance Statement

In accordance with Title IX of the Educational Amendments of 1972,  
PL 92-318:

"No student will be denied admittance to any class or extracurricular activity based on color, race, national origin, religion, age, sex, or exceptionality."

Title IX: Coordinator

Any questions or concern should be directed to District Title IX Coordinator.

Mr. Ryan Wilson  
Title IX Coordinator  
Phone: (208) 785-8800  
Fax: (208) 785-8809  
Email: [wilsr@d55.k12.id.us](mailto:wilsr@d55.k12.id.us)